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*W-1*

Acting Chief, Supply Division  
Thru: Exec. for A & M  
Chief, Services Branch

2 April 1948

Contract and Procurement Activities

1. Attached is a copy of memorandum dated 25 March 1948 from Brigadier General E. K. Wright, USA, Deputy Director, CIA, Subject: "Contract and Procurement Activities."

2. It is requested that all personnel of the Contracts, Purchase, and Real Estate and Utilities Sections read the contents of this memorandum and indicate below that they are familiar with the terms of the memorandum by signing their signature. The memorandum will be returned to Chief, Services Branch.

3. In the future, in all instances where any activity of CIA requests the negotiation of a contract or lease without advertising, it will be necessary that the Chief, Supply Division, obtain a memorandum from the office or activity to the effect that none of the members of such office or activity have any financial interest of any description in the corporation, association, or company. Such memorandum will be required by the Chief, Services Branch before any such contract or lease is negotiated.

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[Redacted Box]

Att: (1)

Memo dtd 25 March 1948

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CC: [Redacted Box] ✓  
Gen. Wright

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